



**A G E N D A
GLENDALE CITY COUNCIL**

**COUNCIL CHAMBER, City Hall – 613 E Broadway, 2nd Floor
Glendale, CA 91206**

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APRIL 2, 2019

ROLL CALL

1. CLOSED SESSION

2. REGULAR BUSINESS AGENDA – 6:00 p.m.

Roll Call

- a. Flag Salute: Council Member Najarian**
- b. Invocation: Ardashes Kassakhian, City Clerk**
- c. Report of City Clerk, re: Posting of Agenda. The Agenda for the April 2, 2019 Regular Meeting of the Glendale City Council was Posted on Friday, March 29, 2019, on the Bulletin Board Outside City Hall.**

3. PRESENTATIONS AND APPOINTMENTS

- a. Agenda Preview for the Meetings of Tuesday, April 9, 2019**
- b. Selection of a New Mayor**

4. CONSENT ITEMS (Including Minutes)

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

- a. Minutes of the Regular City Council Meeting of March 12, 2019 and Joint City Council and Financing Authority Meeting of March 26, 2019**
- b. Director of Community Services and Parks, re: Amendment Four with the County of Los Angeles Workforce Development, Aging, and Community Services**

(WDACS) to Accept Additional Funds for FY 2018-19 Under the Elderly Nutrition Program (ENP)

1. Motion Approving the Acceptance of Additional \$7,493 One-Time-Only Funding in FY 2018-2019 from WDACS; and Authorizing the City Manager to Execute the Contract to Accept and Implement the Funding
2. Resolution Appropriating \$7,493 from WDACS to Purchase Equipment for the ENP C1 Congregate Meals Program on or Before June 30, 2019

5. CITY COUNCIL/STAFF COMMENTS

6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes)

7. ADOPTION OF ORDINANCES

- a. **ORDINANCE APPROVING AND AUTHORIZING A LEASE OF REAL PROPERTY LOCATED AT 141 SOUTH CEDAR STREET TO ALL FOR HEALTH, HEALTH FOR ALL, INC. (Gharpetian, 3/12/19)**

8. ACTION ITEMS

9. HEARINGS

10. REPORTS – INFORMATION

11. WRITTEN COMMUNICATIONS

12. ORAL COMMUNICATIONS (5-Minutes)

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 Minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

13. NEW BUSINESS

14. ADJOURNMENT

**MINUTES
GLENDALE CITY COUNCIL
MARCH 12, 2019**

ROLL CALL – Absent: Sinanyan

1. CLOSED SESSION – 3:14 p.m.

- a. **Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation pursuant to subdivisions (d)(2) and (e)(1) of Government Code Section 54956.9.**
- b. **Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation pursuant to subdivisions (d)(2) and (e)(5) of Government Code Section 54956.9.**
- c. **Public Employment – Attorneys.**
- d. **Conference with Legal Counsel – Anticipated Litigation. Initiation of Litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: One Case.**

City Attorney Mike Garcia indicated that action is anticipated. Council recessed to Closed Session at 3:15 p.m.

2. REGULAR BUSINESS AGENDA – 6:00 p.m.

Roll Call – Absent: Sinanyan

- a. **Flag Salute: Council Member Devine**
- b. **Invocation: Pastor Todd Leonard, Glendale City Church**
- c. **Report of City Clerk, re: Posting of Agenda. The Agenda for the March 12, 2019 Regular Meeting of the Glendale City Council was Posted on Friday, March 8, 2019, on the Bulletin Board Outside City Hall.**

3. PRESENTATIONS AND APPOINTMENTS

a. Agenda Preview for the Meetings of Tuesday, March 19, 2019

Asst. City Manager Roubik Golanian announced that the meetings have been cancelled. The next Council and Housing Authority Meetings will be on March 26.

b. Appointment of Board and Commission Member (Najarian, 3/5/19)

- 1. Caroline Tufenkian, Arts & Culture Commission

Moved: Najarian

Seconded: Gharpetian

Vote as Follows

Ayes: Agajanian, Devine, Gharpetian, Najarian (pro tem)

Noes: None

Absent: Sinanyan

Abstain: None

4. CONSENT ITEMS (Including Minutes)

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

Item 4c pulled for separate consideration.

MINUTES
JOINT MEETING - GLENDALE CITY COUNCIL
AND GLENDALE FINANCING AUTHORITY
MARCH 26, 2019

The Special Meeting of the Glendale City Council convened in the Council Chamber, City Hall, in said City, at 3:07 p.m. on the above date, pursuant to a call for such meeting signed by the City Clerk of the City Council, and on file with the City Clerk, a copy of which is as follows:

March 22, 2019
Date

A **JOINT PUBLIC MEETING** of the City Council and Financing Authority is hereby called to meet at 3:00 p.m. on Tuesday, March, 26, 2019, in the City Council Chamber, City Hall, 613 E. Broadway, 2nd Floor, Glendale, CA 91206 to consider the following item(s) of business, to wit;

- 1. Director of Finance, re: Refinancing Options for the City of Glendale’s Variable Rate Demand Certificates of Participation for the 2000 Police Building Project**
 - a. City Council Motion Directing Staff to Prepare Refinancing Documents for Consideration at a Subsequent Meeting as Directed by the City Council
 - b. Glendale Financing Authority Motion Directing Staff to Prepare Refinancing Documents for Consideration at a Subsequent Meeting as Directed by the Glendale Financing Authority



Ardashes Kassakhian, City Clerk

Written Notice of said meeting was given, which Notice consisted of a copy of the foregoing Call, and was served on each Member of the Council not joining in the Call, and upon the in said City not less than 24 hours before the time fixed in said Call for said meeting, as follows:

Upon Vrej Agajanian	at 5:00 p.m.	March 22, 2019	Glendale, CA
Upon Paula Devine	at 5:00 p.m.	March 22, 2019	Glendale, CA
Upon Vartan Gharpetian	at 5:00 p.m.	March 22, 2019	Glendale, CA
Upon Ara Najarian	at 5:00 p.m.	March 22, 2019	Glendale, CA
Upon Zareh Sinanyan	at 5:00 p.m.	March 22, 2019	Glendale, CA

Mayor Sinanyan called the meeting to order at 3:07 p.m.

- ROLL CALL** - All Present
- Report of the City Clerk of the City Council and Financing Authority, re: Posting of Agenda. The Agenda for the March 26, 2019 joint public meeting of the City Council and Financing Authority was posted on Friday, March 22, 2019 on the bulletin board Outside City Hall.



CITY OF GLENDALE, CALIFORNIA
REPORT TO THE:

Joint City Council Housing Authority Successor Agency Oversight Board

April 2, 2019

AGENDA ITEM

Report: Report regarding Amendment Four with the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) to accept additional funds for FY 2018-19 under the Elderly Nutrition Program (ENP).

- (1) Motion to approve the acceptance of additional \$7,493 One-Time-Only funding in FY2018-2019 from the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS); and authorize the City Manager or her designee to execute Amendment Four to the WDACS Contract to accept and implement the funding.
- 2) Resolution of Appropriation to appropriate One-Time-Only funding in the amount of \$7,493 from County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) to purchase equipment for the Elderly Nutrition Program (ENP) C1 Congregate Meals Program on or before June 30, 2019.

COUNCIL ACTION

Public Hearing <input type="checkbox"/>	Ordinance <input type="checkbox"/>	Consent Calendar <input checked="" type="checkbox"/>	Action Item <input type="checkbox"/>	Report Only <input type="checkbox"/>
Approved for <u>4/2/19</u> calendar				

ADMINISTRATIVE ACTION

Submitted by:
Onnig Bulanikian, Director of Community Services & Parks

Signature

Prepared by:
Tereza Aleksanian, Deputy Director of Community Services & Parks

Maggie Kavarian, Sr. Community Services Supervisor

Approved by:
Yasmin K. Beers, City Manager

Reviewed by:
Roubik Golanian, Assistant City Manager

Michael J. Garcia, City Attorney

Robert P. Elliot, Director of Finance *mk*

4 B /

RECOMMENDATION

It is respectfully recommended that the City Council approve a:

- 1) Motion to approve the acceptance of additional \$7,493 One-Time-Only funding in FY2018-2019 from the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS); and authorize the City Manager or her designee to execute Amendment Four to the WDACS Contract to accept and implement the funding.
- 2) Resolution of Appropriation to appropriate One-Time-Only funding in the amount of \$7,493 from County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) to purchase equipment for the Elderly Nutrition Program (ENP) C1 Congregate Meals Program on or before June 30, 2019.

BACKGROUND/ANALYSIS

The Community Services & Parks Department (CSP) has been providing meal service to older persons in the Greater Glendale area since 1979 with grant funding administered from County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) through the federal Older Americans Act. The Elderly Nutrition Program (ENP) provides an important opportunity for social contact and is the only meal many seniors receive in a day.

The City of Glendale was awarded funding for a four-year period through WDACS for July 1, 2016 to June 30, 2020 in the amount of \$234,174 per year for C-1 Congregate Meal services, which currently provides 45,000 meals annually to three meal sites: Adult Recreation Center, Sparr Heights Community Center and Pacific Park Community Center.

CSP has been awarded additional One-Time-Only funding in the amount of \$7,493 to be spent on or before June 30, 2019 for purchase of the following equipment for the C1 Congregate Meals Program:

- Quantity 2 - Cres Cor H-339-12-188C Insulated Holding Cabinet Solid Door - 120V
- Quantity 1-Refrigerator/Freezer Turbo Air Solid Dual Temp

The City contracts with Morrison Management Specialists (Bateman) to cater for the ENP through a 4-year contractual services agreement working out of the City's central kitchen at the Adult Recreation Center. City staff use Cres Cor Heating Cabinets to transport C-1 Congregate meals 5 days per week to Sparr Heights Community Center and 3 days per week to Pacific Park Community Center. The current heating cabinets are over ten years old and need to be replaced, thus staff applied for additional funding to be able to replace this equipment.

Sparr Heights Community Center's current Refrigerator/Freezer is old and has a temperature control digital dial which does not work properly requiring frequent maintenance. Therefore, staff applied for additional funding to purchase a new Refrigerator/Freezer to replace the current one.

The ENP is operated through the Senior Services Unit which provides comprehensive, long term services that include: Supportive Services Program, Home Delivered Meals Program, and Telephone Reassurance Program linking clients to a full range of appropriate services. The primary goal of these services is to assist the elderly in maintaining their independence and living in their own home.

FISCAL IMPACT

The Community Services & Parks Department (CSP) was awarded One-Time-Only grant funds in the amount of \$7,493 for FY 2018-2019 from County of Los Angeles Workforce Development, Aging and Community Services for the purchase of equipment to be expended before June 30, 2019. The additional grant award of \$7,493 is in addition to the current contract amount of \$234,174 for the C1 Congregate Meals Program from July 1, 2018- to June 30, 2019 with a required minimum cash match of 15%. The cash match of \$1,124 for the \$7,493 grant award is available in funds already appropriated in the ENP budget as part of the 2018-2019 budget process. The One-Time-Only (OTO) funding will be used to purchase the following equipment on or before June 30, 2019:

(2) Heating Cabinets @\$2,239 each=\$4,478

(1) Refrigerator/Freezer @\$3,015 each =\$3,015

Total=\$7,493

Staff is requesting to appropriate the \$7,493 as follows:

Revenue \$7,493 31310-2700-CSP-0020-P0000-T0000-F0000-0000-0000-G65009

Expense \$7,493 45150-2700-CSP-0020-P0000- T0000-F0000-0000-0000-G65009

ALTERNATIVES

Alternative 1: City Council may approve the acceptance of additional \$7,493 One-Time-Only funding in FY2018-2019 from the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS); and authorize the City Manager or her designee to execute Amendment Four to the WDACS Contract to accept and implement the funding.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

CAMPAIGN DISCLOSURE

This report does not require any Campaign Finance Disclosure.

EXHIBITS

None

MOTION

Moved by Council Member _____, seconded by Council Member _____, that the Council of the City of Glendale hereby:

1. Accepts an additional \$7,493.00 in funding for FY 2018-2019 from the County of Los Angeles' Department of Workforce Development, Aging and Community Services (WDACS), to enable the City to purchase a new refrigerator/freezer and heating cabinets before June 30, 2019 for the Elderly Nutrition Program (ENP), as more fully explained by the Director of Community Services and Parks in the April 2, 2019 Council Report; and
2. Authorizes the City Manager, or a designee, to execute Amendment Four to the WDACS Contract (Elderly Nutrition Program Services Subaward Number ENP162007 Subaward Period July 1, 2016 – June 30, 2020) to accept and implement the WDACS funding.

Vote as Follows:

Ayes:

Noes:

Absent:

Abstain:

APPROVED AS TO FORM



Michael R. Grant
Principal Assistant City Attorney

Date: 3-28-19

4 B 1

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
MAKING AN APPROPRIATION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: That the sum of \$7,493 is hereby appropriated and/or transferred from the following accounts to the following accounts:

ACCOUNTS	DESCRIPTION	FROM	TO
31310-2700-CSP-0020-P0000-T0000-F0000-0000-0000 – G65009	Nutritional meals C1, Nutritional Meals Grant Fund, Community Services & Parks, Projects	\$7,493	
45150-2700-CSP-0020-P0000-T0000-F0000-0000-0000 – G65009	Furniture & equipment, Nutritional Meals Grant Fund, Community Services & Parks, Projects		\$7,493

To appropriate one-time funding received from the County of Los Angeles Workforce Development, Aging, and Community Services (WDACS) to purchase equipment for the Elderly Nutrition Program (ENP)

SECTION 2: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

Adopted this _____ day of _____, 2019.

ATTEST:

City Clerk

Mayor



CITY OF GLENDALE
DATE 03/21/2019
**APPROVED AS TO FINANCIAL
PROVISION FOR \$ 7,493**

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

mk *Robert Elliot*
Director of Finance

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. _____ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2019, and that the same was adopted by the following vote:

Ayes:
Noes:
Absent:
Abstain:

City Clerk

APPROVED AS TO FORM

Michael R. Grant
Michael R. Grant
Principal Assistant City Attorney

Date: 3-28-19

A B 2

**AN ORDINANCE OF THE CITY OF GLENDALE, CALIFORNIA
APPROVING AND AUTHORIZING A LEASE OF REAL PROPERTY
LOCATED AT 141 SOUTH CEDAR STREET
TO ALL FOR HEALTH, HEALTH FOR ALL, INC.**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1. The Council hereby:

A. Approves:

1. A lease of a portion of the real property in the City of Glendale, County of Los Angeles, located at 141 South Cedar Street— which is more particularly described in the March 12, 2019 staff report by the Director of Community Services and Parks, and as contained in the Lease Agreement that was submitted to the Council on March 12, 2019— to All for Health, Health for All, Inc. By this reference, the Lease Agreement is made apart of this Ordinance.
2. The Lease Agreement's initial term is for a period of three (3) years (beginning on April 1, 2019, and ending on March 31, 2022, and the renewal term, exercisable by the City, for a period of one (1) year (beginning on April 1, 2022, and ending on March 31, 2023).

B. Authorizes the City Manager or a designee to enter into and execute the Lease Agreement with All for Health, Health for All, Inc. The Lease Agreement must be substantially in the form as attached to the staff report, and the City Attorney must approve the document as to form.

SECTION 2. This Ordinance becomes effective on the thirtieth day after its passage. Adopted by the Council of the City of Glendale on the _____ day of _____, 2019.

Mayor

Attest:

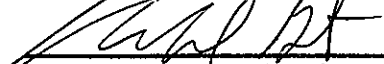
City Clerk

STATE OF CALIFORNIA)
) SS.
COUNTY OF LOS ANGELES)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, hereby certify that the foregoing Ordinance was adopted by the Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2019, and that the same was adopted by the following vote:

Ayes:
Noes:
Absent:
Abstain:

APPROVED AS TO FORM



Michael R. Grant
Principal Assistant City Attorney

City Clerk

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3-26-19