



CITY OF GLENDALE, CALIFORNIA

REPORT TO THE:

Joint  City Council  Housing Authority  Successor Agency  Oversight Board

October 17, 2017

AGENDA ITEM

Report: Regarding Household Hazardous Waste Discretionary (HD29) 2017/18 Grant Award

- 1) Resolution Authorizing the Acceptance of the California Department of Resources Recycling and Recovery (CalRecycle) Household Hazardous Waste Discretionary (HD29) 2017/18 Grant award in the amount of \$50,000.

COUNCIL ACTION

Public Hearing  Ordinance  Consent Calendar  Action Item  Report Only 
Approved for Oct. 17, 2017 calendar

ADMINISTRATIVE ACTION

Submitted by:
Greg Fish, Fire Chief

Prepared by:
Douglas V. Nickles, Assistant Fire Marshal

Approved by:
Scott Ochoa, City Manager

Reviewed by:
Yasmin K. Beers, Assistant City Manager

Michael J. Garcia, City Attorney

For Robert Eliot, Finance Director AK

Signature

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## **RECOMMENDATION**

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It is recommended that the City Council approve the attached resolution providing grant funds to the Environmental Management Center for repairs and upgrades to the Household Hazardous Waste facility.

## **BACKGROUND/ANALYSIS**

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The Fire Prevention Bureau has been successful in obtaining \$50,000 under the Household Hazardous Waste (HHW) Discretionary Grants administered through the Department of Resources Recycling and Recovery (Cal Recycle). The HHW grants are primarily competitive grants made available by Cal Recycle to help local governments establish or expand HHW collection programs.

Household Hazardous Waste Discretionary Grant funds will be used for much needed repairs to the Household Hazardous Waste facility located at the Environmental Management Center. Costs eligible for grant funding that were approved include minor improvements to the existing HHW facility to ensure safety of employees and residents, and improve the environmental safety at the facility (i.e., resurfacing floors in the service bays, replace fire doors, expand customer drop off area).

## **FISCAL IMPACT**

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This is a reimbursement grant and requires no matching funds. Grant funds of \$50,000 will be deposited into the HHW Improvement Grant account 32610-510-421.

## **ALTERNATIVES**

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Alternative 1: The City Council approves the Household Hazardous Waste Discretionary (HD29) 2017/18 Grant Award for improvements in the Household Hazardous Waste area.

Alternative 2: The City Council may consider any other alternative not proposed by staff.

## **CAMPAIGN DISCLOSURE**

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Not applicable.

## **EXHIBITS**

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1. Grant Agreement HD29-17-0022
2. Grant Application

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA  
AUTHORIZING THE ACCEPTANCE OF A HOUSEHOLD HAZARDOUS WASTE  
DISCRETIONARY GRANT FROM THE CALIFORNIA DEPARTMENT OF  
RESOURCES RECYCLING AND RECOVERY IN THE AMOUNT OF \$50,000**

**WHEREAS**, the City has successfully competed for a \$50,000 grant under the Household Hazardous Waste Discretionary Grants; and

**WHEREAS**, the City desires to accept said Grant to be used for necessary repairs to the Household Hazardous Waste facility located in the Environmental Management Center, which benefits the community by ensuring safety of employees and residents, and improving the environmental safety at the facility.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA:**

**SECTION 1.** The Household Hazards Waste Discretionary Grant from the Department of Resources Recycling and Recovery is hereby accepted.

**SECTION 2.** The City Manager or his designee is hereby authorized enter into to execute all documents necessary to accept and receive said Grant.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS

I, Ardashes Kassakhian, City Clerk of the City of Glendale, certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, and that same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM

  
CITY ATTORNEY

DATE 10/12/17

**GRANT AGREEMENT COVER SHEET**

CalRecycle 110 (Revised 3/14)

GRANT NUMBER HD29-17-0022
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NAME OF GRANT PROGRAM 2017-18 Household Hazardous Waste Discretionary Grants	
GRANTEE NAME City of Glendale	
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER	TOTAL GRANT NOT TO EXCEED \$50,000.00
TERM OF GRANT AGREEMENT FROM: July 01, 2017	TO: March 27, 2020

The Department of Resources Recycling and Recovery (CalRecycle) and City of Glendale (the "Grantee"), in mutual consideration of the promises made herein, agree to comply with the provisions of this Agreement, which consists of this Grant Agreement Cover Sheet and the following Exhibits, which are incorporated by this reference and made a part of this Agreement as if attached hereto:

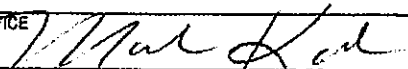
- Exhibit A – Terms and Conditions
- Exhibit B – Procedures and Requirements
- Exhibit C – Application with revisions, if any, and any amendments

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CalRecycle.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CALRECYCLE		GRANTEE'S NAME (PRINT OR TYPE) City of Glendale	
SIGNATURE OF CALRECYCLE'S AUTHORIZED SIGNATORY		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION)	
TITLE Deputy Director, CalRecycle	DATE	TITLE	DATE
		PAYMENT ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) Glendale Fire Department Environmental Mgmt. 780 Flower St. Glendale, CA 91201	

**CERTIFICATION OF FUNDING**

AMOUNT ENCUMBERED BY THIS AGREEMENT \$50,000.00	FISCAL YEAR / PROGRAM 2017-18 Household Hazardous Waste Discretionary Grants	FUND TITLE IWMA	
PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT	CHAPTER 14	STATUTE YEAR 2017	Fiscal Year 2017-18
	ORG CODE 3970	REFERENCE 101	FUND CODE 0387
	ENACTMENT YEAR 2017		
<b>CalSTRS Object of Expenditure</b>			
TOTAL AMOUNT ENCUMBERED TO DATE \$50,000.00	INDEX 7820	PCA G6002	OBJECT 702
<b>Fiscal Comparable Expenditure Information</b>			
	REPORTING STRUCTURE 39707820	PROGRAM (PGM-SUB-TSK) 3700000224	ACCOUNT 5432000
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. No.	B.R. No.
SIGNATURE OF CALRECYCLE BUDGET OFFICE 		DATE 8.3.17	



# Application

Generated By: Annabel Farrall

### Application Information

**Applicant:** City of Glendale

**Cycle Name:** Household Hazardous Waste Discretionary Grants

**Cycle Code:** HD29

**Grant ID:** 19866

**Application Due Date:** 3/21/2017

**Secondary Due Date:** 4/25/2017

**Grant Funds Requested:** \$50,000.00

**Matching Funds:** \$0.00 (if applicable)

**Awarded Funds:** \$50,000.00

**Project Summary:** We would like to replace our blower system that is over 25 years old. Resurface the floors in our service bays. Reframe and replace the fire doors to our bulking room. Resurface and stripe our parking area and our drop off area of our HHW.

### Applicant/Participant

**Name:** City of Glendale

**Lead:** X

**Federal Tax ID:**

**Jurisdiction:** Glendale

**County:** Los Angeles

### Contacts

		Prime	Second	Auth	CnsIt
<b>Doug Nickles</b>	Title: Fire Prevention coordinator	X			
Fire Prevention- Environmental Mgmt. Cen 780 Flower st. Glendale, ca 91201	Phone: 8185484030 Fax: 8185499777 Email: dnickles@glendaleCA.gov				
<b>Greg Fish</b>	Title: Fire Chef		X	X	
Fire dept 421 Oak street Glendale, Ca 91204	Phone: 8185471031 Fax: Email: gfish@glendaleca.gov				

### Budget

Category Name	Amount
Admin Costs	\$0.00
Collection	\$0.00
Education	\$0.00
Equipment	\$0.00
Personnel	\$0.00
Training	\$0.00
Upgrade/Expansion	\$50,000.00

### Site Information

**Environmental Mgmt. Center**  
780 Flower st.  
Glendale, Ca 91201

### Documents

#### Document Title

#### Received Date

#### Required

Application Certification	Application certification	3/16/2017
General Checklist of Business Permits Licenses and Filings	General checklist of business permits	3/16/2017

<https://secure.calrecycle.ca.gov/Grants/Grant/Grant.aspx?GrantID=19866>

Date Generated: July 28, 2017 3:39 PM

Narrative Proposal	Narrative Proposal-Updated	4/19/2017
Work Plan	WP_City of Glendale_HD29.doc	3/15/2017
<b>Required By Secondary Due Date</b>		
EPPP Notification		
Resolution - Lead Participant	Resolution Letter	4/12/2017
<b>Other Supporting Document(s)</b>		
Joint Powers Agreement		
Letter of Authorization/Resolution		
Letter of Commitment		
Letter of Designation	Letter of Designation grant and Payment Program	4/21/2017

**Resolution**

Check the following, as applicable. See Application Guidelines and Instructions for more information and examples.

- Applicant acknowledges that a Resolution is uploaded in the application. The Resolution must be approved by its governing body, which authorizes submittal of the application and designates a signature authority. If applicable, applicant has uploaded a Letter of Designation (LOD) designating an additional signature authority(ies).

**EPPP**

Does your entire organization have an existing Environmentally Preferable Purchasing and Practices (EPPP) Policy?

- Yes, our entire organization has an existing EPPP Policy. (Must answer Yes to be eligible).

**Program Questions**

California Labor Code section 1782 prohibits a charter city from receiving state funding or financial assistance for construction projects if that charter city does not comply with Labor Code sections 1770-1782. If any applicants or participating jurisdictions are charter cities or joint powers authorities that include charter cities, the lead applicant must certify that Labor Code section 1782 does not prohibit any included charter city from receiving state funds for the project described in this application. If it is determined after award that a participating jurisdiction is a charter city prohibited from receiving state funds for this grant project, the grant will be terminated and any disbursed grant funds shall be returned to CalRecycle.

If any applicant or participating jurisdiction is a charter city or a joint powers authority that contains one or more charter cities, does Labor Code section 1782 prohibit those charter cities from receiving state funding for the project described in this grant application? Check the following, as applicable.

- Yes. One or more charter cities included in this application are prohibited from receiving state funding for the project described in this grant application. We acknowledge that our organization will be disqualified because we are not eligible.