



CITY OF GLENDALE, CALIFORNIA
REPORT TO THE:

Joint City Council Housing Authority Successor Agency Oversight Board

May 8, 2018

AGENDA ITEM

Report: Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Measure M Multiyear Subregional Plan (MSP)

- 1) Resolution of Appropriation to appropriate \$31,310 from Measure M Local Return, Measure M Local Return Fund (30312-222) to Contractual Services, Measure M Local Return Fund, Public Works Projects, Measure M MSP (43110-222-501-52201)

COUNCIL ACTION

Public Hearing Ordinance Consent Calendar Action Item Report Only

Approved for May 8, 2018 calendar

ADMINISTRATIVE ACTION

Submitted by:
Roubik R. Golanian, P.E., Director of Public Works

Prepared by:
Sarkis Oganessian, P.E., Senior Civil Engineer

Kathryn Engel, Transit Manager

Approved by:
Yasmin K. Beers, City Manager

Reviewed by:
Edward Hitti, P.E., Assistant Director of Public Works

Michael J. Garcia, City Attorney

Robert P. Elliot, Director of Finance

Signature

RECOMMENDATION

Staff respectfully recommends that the City Council approve a Resolution of Appropriation to appropriate \$31,310 from Measure M Local Return, Measure M Local Return Fund (30312-222) to Contractual Services, Measure M Local Return Fund, Public Works Projects, Measure M MSP (43110-222-501-52201) for the City of Glendale's proportional share of consultant costs to develop the AVCJPA Measure M MSP.

BACKGROUND/DISCUSSION

The Arroyo Verdugo Communities Joint Powers Authority is a subregion of the Los Angeles County Metropolitan Transportation Authority (Metro). The City of Glendale is one of six agencies in the AVCJPA. The other agencies are City of Burbank, City of La Cañada Flintridge, County of Los Angeles (5th District – La Crescenta/Montrose), City of Pasadena; and City of South Pasadena.

As a result of voters' approval of Measure M on November 8, 2016, Metro is programming the first five years of Measure M Subregional transportation project funds to AVCJPA. The five year AVCJPA funding allocation is an estimated \$24.2 million dollars.

In order for AVCJPA to receive the Subregional transportation funds, Metro requires AVCJPA to complete the following tasks:

1- Public Participation Plan (PPP)

AVCJPA is required to develop a method by which input could be sought from the public to develop a formal PPP which will be used to solicit public input on the future AVCJPA projects as they are developed. The six agency members recommended using their respective Transportation Commission's to receive public input on the draft PPP and future projects. On January 24, 2018, the Glendale's Transportation and Parking Commission approved and assumed the role of being the City's forum for solicitation of public input.

All of the public input gathered by the member agencies is forwarded to the AVCJPA Governing Board for consideration. The PPP was completed by AVCJPA staff and approved by the AVCJPA governing board on February 1, 2018. The AVCJPA PPP has been submitted to Metro for approval.

2- Measure M Multiyear Subregional Plan (MSP)

The MSP provides the project development and implementation plan for the first five years of Measure M Subregional funding. The MSP consists of a preliminary list of subregional transportation projects and their related public participation plan, and must be adopted by the AVCJPA Governing Board and Metro Board.

To accomplish Task 2, the AVCJPA issued a Request for Proposals (RFP) to retain a professional consultant to assist the member agencies in developing and implementing the Measure M MSP. The consultant will assist AVCJPA to prioritize the subregional projects, prepare public information regarding the proposed projects, conduct the public participation process, coordinate efforts amongst the AVCJPA and Metro, and track project budget, schedule, execution and completion.

The RFP was issued on February 15, 2018; and, on March 9, 2018, the AVCJPA received four proposals from the following consultants:

1. Cambridge Systematics (Los Angeles, CA)
2. Fehr and Peers (Los Angeles, CA)
3. The Arroyo Group/Iteris (Pasadena, CA)
4. Estolano LeSar Advisors (Los Angeles, CA)

On March 21, 2018, the AVCJPA staff conducted interviews with all four firms and recommended Cambridge Systematics for award of contract. On April 19, 2018, the AVCJPA governing board awarded the contract in the amount of \$109,958 to Cambridge Systematics. It is anticipated to retain the consultant for the first year only. The scope of work for the remaining four years will be determined and budgeted on an as-needed basis at a later time after completion of the first year.

Funding for the consultant services cost may be derived from the anticipated Measure M Subregional funds once they become available to AVCJPA. The allowable administrative cost is \$121,000 or 0.5% of the anticipated \$24.2 million dollars that the AVCJPA is estimated to receive for the first five years. As the Measure M Subregional funds are not available to expend currently, the AVCJPA member agencies are requested to front an equitable share of the consultant costs. Each agency's cost is fully reimbursable by Metro through the AVCJPA once the Measure M Subregional funds are approved by Metro for expenditure, upon the approval of a Funding Agreement.

FISCAL IMPACT

There is no long term fiscal impact to the City of Glendale. AVCJPA member agencies are fronting an equitable share of the consultant cost to prepare the Measure M MSP. Glendale's share of the consultant cost is \$31,310 which is fully reimbursable when the Subregional funds are approved for expenditure by Metro.

This report requests that \$31,310 be appropriated from the Measure M Local Return, Measure M Local Return Fund (30312-222) to Contractual Services, Measure M Local Return Fund, Public Works Projects, Measure M MSP (43110-222-501-52201) for the City of Glendale's share of consultant fees to prepare and implement the AVCJPA Measure M MSP.

ALTERNATIVES

Alternative 1: Approve the attached Resolution. By approving the Appropriation for the development of the AVCJPA Measure M Multiyear Subregional Plan, the City of Glendale can obtain Measure M Subregional transportation funding.

Alternative 2: Do not approve the attached Resolution. By not approving the Appropriation for the development of the AVCJPA Measure M Multiyear Subregional Plan, this will delay Glendale's participation in the AVCJPA Measure M subregional program and use of any Measure M Subregional transportation funding.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

EXHIBITS

None

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
MAKING AN APPROPRIATION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: That the sum of \$31,310 is hereby appropriated and/or transferred from the following accounts to the following accounts:

ACCOUNTS	DESCRIPTION	FROM	TO
30312-222	Measure M local return, Measure M Local Return Fund	\$31,310	
43110-222-501-52201	Contractual services, Measure M Local Return Fund, Public Works Projects, Measure M MSP		\$31,310

To appropriate grant funding for the City of Glendale's proportional share of consultant costs to develop The Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Measure M Multiyear Subregional Plan (MSP).

SECTION 2: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

Adopted this _____ day of _____, 2018.

Mayor

ATTEST:

City Clerk



CITY OF GLENDALE
DATE 5/1/2018
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 31,310

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Robert Elliot

Director of Finance

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. _____ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2018, and that the same was adopted by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

City Clerk

APPROVED AS TO FORM
[Signature]
CHIEF ASSISTANT CITY ATTORNEY
DATED 5/13/18

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