



CITY OF GLENDALE, CALIFORNIA  
REPORT TO THE:

Joint  City Council  Housing Authority  Successor Agency  Oversight Board

April 3, 2018

**AGENDA ITEM**

Report: Regarding Acceptance of Measure H Funding from the County of Los Angeles to the City of Glendale Continuum of Care (CoC).

- (1) Motion authorizing the City Manager, or her designee to accept Direct Measure H funding from the County of Los Angeles Chief Executive Office (CEO), Los Angeles Homeless Services Authority (LASHA), and the Department of Health Services (DHS), in the amount of \$127,556 for five eligible homeless strategies approved by the Los Angeles County Board of Supervisors; and execute all agreements, certifications, and documents necessary to accept and implement the funding.
- (2) Motion authorizing the City Manager, or her designee, to accept Measure H funding from the Housing Authority of the County of Los Angeles (HACoLA) in the amount of \$15,400 for Measure H Homeless Strategy B4, Homeless Incentive Program (HIP); and execute all agreements, certifications, and documents necessary to accept and implement the funding.
- (3) Resolution of Appropriation to appropriate Direct Measure H funding in the amount of \$127,556 for five eligible homeless strategies approved by the Los Angeles County Board of Supervisors and Measure H funding in the amount of \$15,400 for Homeless Strategy B4, Housing Incentive Program (HIP), administered by the Glendale CoC for a total of \$142,956.

**COUNCIL ACTION**

Public Hearing <input type="checkbox"/>	Ordinance <input type="checkbox"/>	Consent Calendar <input checked="" type="checkbox"/>	Action Item <input type="checkbox"/>	Report Only <input type="checkbox"/>
Approved for <u>4/3/18</u> calendar				

**ADMINISTRATIVE ACTION**

Submitted by:  
Onnig Bulanikian, Director of Community Services & Parks

Signature

Prepared by:  
Arsine Isayan, Senior Administrative Analyst

Ivet Samvelyan Community Services Manager

Approved by:  
Yasmin K. Beers, City Manager

Reviewed by:  
Michael J. Garcia, City Attorney

for

Robert P. Elliot, Director of Finance MK

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## **RECOMMENDATION**

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It is respectfully recommended that the City Council approve a:

- 1) Motion authorizing the City Manager, or her designee to accept Direct Measure H funding from the County of Los Angeles Chief Executive Office (CEO), Los Angeles Homeless Services Authority (LASHA), and the Department of Health Services (DHS), in the amount of \$127,556 for five eligible homeless strategies approved by the Los Angeles County Board of Supervisors; and execute all agreements, certifications, and documents necessary to accept and implement the funding.
- 2) Motion authorizing the City Manager, or her designee, to accept Measure H funding from the Housing Authority of the County of Los Angeles (HACoLA) in the amount of \$15,400 for Measure H Homeless Strategy B4, Homeless Incentive Program (HIP); and execute all agreements, certifications, and documents necessary to accept and implement the funding.
- 3) Resolution of Appropriation to appropriate Direct Measure H funding in the amount of \$127,556 for five eligible homeless strategies approved by the Los Angeles County Board of Supervisors and Measure H funding in the amount of \$15,400 for Homeless Strategy B4, Housing Incentive Program (HIP), administered by the Glendale CoC for a total of \$142,956.

## **BACKGROUND/ANALYSIS**

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On December 6, 2016, the Los Angeles County Board of Supervisors adopted an Ordinance placing Measure H on the March 7, 2017, countywide ballot to establish a quarter-cent countywide special sales tax for a period of 10 years to be utilized solely to prevent and combat homelessness. The voters of Los Angeles County approved Measure H with 69 percent of the vote. The California Board of Equalization (BOE) started collecting the Measure H quarter-cent sales tax from businesses and consumers on October 1, 2017.

On February 7, 2017, the Los Angeles County Board of Supervisors directed the CEO to conduct a Measure H Revenue Planning Process to develop funding requests for each of the twenty-one (21) strategies eligible for Measure H funding, and report back to the Board on June 13, 2017 with final Measure H funding recommendations for Fiscal Year (FY) 2017-18, and preliminary funding recommendations for FY 2018-19 and FY 2019-20. The CEO organized a Measure H Revenue Planning Group composed of 50 stakeholders, held five planning meetings, a community webinar, and a feedback session with the Lived Experience Advisory Group.

### **Measure H Funding Allocation for the Glendale CoC**

On May 10, 2017, the Measure H Revenue Planning Group reached consensus on the Measure H funding recommendations that target six key areas to combat homelessness, which include: Subsidized housing, coordinated outreach and shelters, case management and services, homelessness prevention, income support; and, preservation of existing housing. These key areas address the 21 interconnected homeless initiative strategies eligible for Measure H funding. Glendale, Long Beach, and Pasadena, being much smaller CoC's, met with the County CEO, LASHA and the Department of Health Services (DHS), to discuss direct administration and proportionate share of Measure H funding for several strategies (or parts of strategies). After a series of meetings and negotiations, the County agreed to directly allocate funding from the following strategies (parts of strategies) listed below.

- A5- Homeless Prevention Services for Individuals (Excludes legal services and evaluation funding.)
- B3- Partner with Cities to expand Rapid Re-Housing (Allocation is only to support single adults.)
- E6-Countywide Outreach System (Allocation is based only on Multidisciplinary Outreach Team funding.)
- E7- Strengthen the Coordinated Entry System (Allocation is only to support Housing Locators and Housing Navigators.)

- E8-Enhance the Emergency Shelter System (Allocation is based only on funding for new shelter beds and capital.)

The estimated annual Measure H funding for Glendale CoC per the selected Measure H Strategies listed above is \$273,660, which includes \$231,699 for programming and \$41,961 for Administrative costs. Please refer to (Exhibit 1). The funding allocation is based on the percentage of countywide homeless population in Glendale, which is .03% per the 2017 Homeless point-in-time count. However, funding for FY 2017-18 programming in the amount of \$231,699 has been prorated to \$96,541 to cover program costs for the remaining five months of the current fiscal year. (February 1, 2018 through June 30, 2018).

**Administrative Funding**

The total administrative funding allocated to the Glendale CoC for FY 2017-18 is \$41,961 of which \$10,946 (4%) will be designated for LASHA. Therefore, a total of \$31,015 in administrative funds will be directly provided to the Glendale CoC. Please refer to (Exhibit 1).

**Funding under Strategy B4- Facilitate Utilization of Federal Housing Subsidies**

On February 9, 2016, the County Board of Supervisors (Board) directed the Housing Authority of the County of Los Angeles (HACoLA) to develop two-year programs to encourage landlord acceptance of subsidized tenants with a Housing Voucher. Per the Board’s directive, HACoLA developed Homeless Incentive Program (HIP), which provides financial assistance to landlords and tenants such as, holding fees, move-in- fees associated with credit checks, rental application fees, utilities, deposit, damage claims, vacancy loss payments, etc. With the passage of Measure H and with the County’s direction, HACoLA is now able to extend the program to other Housing Authorities and CoC’s under Homeless Initiative Strategy B4 within LA County. The Glendale CoC will receive a total of \$14,000 to operate HIP, locally. In addition to the \$14,000, the City will receive \$1,400 (10%) for Administrative costs associated with administering the program for a total of \$15,400. Following Council approval of Measure H funds, the Glendale CoC will enter into an Interagency Agreement with HACoLA to start administering the program.

Despite the limited funding, the Glendale CoC appreciates the County Supervisors’ leadership in combating homelessness and is respectfully asking the Council to approve the Measure H funding allocation in the amount of \$127,556 for the five strategies approved by the County Board of Supervisors in addition to the \$15,400 in Measure H Funds awarded by County and HACoLA for the CoC to administer the Housing Incentive Program (HIP).

**FISCAL IMPACT**

Staff is respectfully requesting to appropriate a total of \$127,556 in Direct Measure H funding for the 5 strategies approved by the County Board of Supervisors and \$15,400 in Measure H funding for Homeless Strategy B4 awarded to the Glendale CoC by the County and HACoLA for a total of \$142,956.

Revenue Account 34301-224-801 \$110,541  
 Revenue Account 34301-224-605 \$32,415

**ALTERNATIVES**

Alternative 1: Council may choose to approve the Measure H funding from the County of Los Angeles and authorize the City Manager, or her designee to execute all agreements, certifications, and documents necessary to accept, and implement funding.

Alternative 2: Council may choose not to approve the Measure H funding from the County of Los Angeles.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

**EXHIBITS**

Exhibit 1: County and HAcOLA Measure H Direct Allocation for Glendale CoC

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# MOTION

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the Council of the City of Glendale hereby:

1. Accepts direct Measure H funding from the County of Los Angeles Chief Executive Office (CEO), Los Angeles Homeless Services Authority (LASHA), and the Department of Health Services (DHS), in the amount of \$127,556, for five eligible homeless strategies approved by the Los Angeles County Board of Supervisors, as more particularly described in the April 3, 2018 staff report by the Director of Community Services and Parks; and
2. Authorizes the City Manager, or a designee, to execute all necessary agreements, certifications, and documents necessary to accept and implement the funding.

Vote as Follows:


Ayes:

Noes:

Absent:

Abstain:

**APPROVED AS TO FORM**

  
\_\_\_\_\_  
Michael R. Grant  
Principal Assistant City Attorney

Date: 3-28-18

**A C 1**

# MOTION

Moved by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, that the Council of the City of Glendale hereby:

1. Accepts Measure H funding from the Housing Authority of the County of Los Angeles (HACoLA), in the amount of \$15,400, for Measure H Homeless Strategy B4, Homeless Incentive Program (HIP), as more particularly described in the April 3, 2018 staff report by the Director of Community Services and Parks; and
2. Authorizes the City Manager, or a designee, to execute all necessary agreements, certifications, and documents necessary to accept and implement the funding.

Vote as Follows:


Ayes:

Noes:

Absent:

Abstain:

**APPROVED AS TO FORM**



Michael R. Grant

Principal Assistant City Attorney

Date: 3-28-18

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RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE  
MAKING AN APPROPRIATION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: That the sum of \$142,956 is hereby appropriated and/or transferred from the following accounts to the following accounts:

ACCOUNTS	DESCRIPTION	FROM	TO
34301-224-801	Local grants, Measure H Fund, CSP Community Programs	\$110,541	
34301-224-605	Local grants, Measure H Fund, Administration	\$32,415	
43112-224-801	Direct Assistance, Measure H Fund, CSP Community Programs		\$110,541
43112-224-605	Direct Assistance, Measure H Fund, Administration		\$32,415

To appropriate Direct Measure H funding for the 5 strategies approved by the County Board of Supervisors and for the Homeless Strategy B4 awarded to the Glendale CoC by the County and HACoLA

SECTION 2: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**CITY OF GLENDALE**  
DATE 3/19/18  
**APPROVED AS TO FINANCIAL**  
**PROVISION FOR \$ 142,956**

STATE OF CALIFORNIA)  
COUNTY OF LOS ANGELES) SS  
CITY OF GLENDALE)

MK

*Robert Ellis*  
\_\_\_\_\_  
Director of Finance

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, and that the same was adopted by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:

**APPROVED AS TO FORM**

*Michael R. Grant*  
\_\_\_\_\_  
Principal Assistant City Attorney

Date: 3/28/18

\_\_\_\_\_  
City Clerk

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EXHIBIT 1

Homeless initiative	Glendale Program	Glendale Program Prorated 2-1-18 to 6-30-18	Glendale Admin 7-1-17 to 1-31-18	Glendale Admin 2-1-18 to 6-30-18	Agency admin	Subtotal Glendale	LAHSA Admin (4%)	Annual Allocation total Per Strategy
A5: Homeless Prevention Services for Individuals	\$11,974	\$4,989	\$660	\$943	\$471.50	\$6,592	\$566	\$14,143
B3: Partner with Cities to Expand Rapid Re-Housing (Single Adults)	\$84,671	\$35,280	\$4,667	\$6,667	\$3,333.50	\$46,613	\$4,000	\$100,005
E6: Countrywide Street Outreach	\$29,200	\$12,167	\$1,609	\$2,299	\$1,149.50	\$16,075	\$1,380	\$34,488
E7: Strengthen the Coordinated Entry System (Housing Navigators & Housing Locators)	\$27,790	\$11,579	\$1,532	\$2,188	\$1,094.00	\$15,299	\$1,313	\$32,823
E8: Enhance the Emergency Shelter System (funding for new shelter beds)	\$52,664	\$21,943	\$2,903	\$4,147	\$2,073.50	\$28,993	\$2,488	\$62,201
E8: Enhance the Emergency Shelter System (funding for the Capital) *	\$25,400	\$10,583	\$1,400	\$2,000	\$1,000.00	\$13,983	\$1,200	\$30,000
<b>TOTAL</b>	<b>\$231,699</b>	<b>\$96,541</b>	<b>\$12,771</b>	<b>\$18,244</b>	<b>\$9,122</b>	<b>\$127,555</b>	<b>\$10,947</b>	<b>\$273,660</b>
HACoLA (FY 17-18) B4 Homeless Incentive Program	\$14,000	\$1,400						\$15,400
<b>TOTAL</b>	<b>\$14,000</b>	<b>\$1,400</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>	<b>\$15,400</b>

	Measure H	HaCola	Total Funding
Revenue 801	\$96,541	\$14,000	\$110,541
Revenue 605	\$31,015	\$1,400	\$32,415
<b>Total</b>	<b>\$ 127,556.00</b>	<b>\$ 15,400.00</b>	<b>\$ 142,956.00</b>