



CITY OF GLENDALE, CALIFORNIA

REPORT TO THE:

Joint City Council Housing Authority Successor Agency Oversight Board

January 30, 2018

AGENDA ITEM

Report: Glendale Police Department Museum

- 1) Motion awarding a contract to Dorado Design and Construction, Inc., for the construction of the Glendale Police Department Museum Project per Specification No. 3641 in the amount of \$224,654 and approving a 10% reserve for contingency in the amount of \$22,465; and directing the Interim City Manager to execute the contract.
2) Motion accepting funds from the Glendale Police Foundation in the amount of \$25,000 for the construction of the Glendale Police Department Museum.
3) Resolution of Appropriation.

COUNCIL ACTION

Public Hearing Ordinance Consent Calendar Action Item Report Only
Approved for January 30, 2018 calendar

ADMINISTRATIVE ACTION

Submitted by: Roubik Golanian, Director of Public Works

Carl Povialitis, Interim Chief of Police

Prepared by: Kevin Todd, Facilities Management Administrator

Approved by: Yasmin K. Beers, Interim City Manager

Reviewed by: Michael J. Garcia, City Attorney

Robert P. Elliot, Director of Finance

Signature lines with handwritten signatures for Roubik Golanian, Carl Povialitis, Kevin Todd, Yasmin K. Beers, Michael J. Garcia, and Robert P. Elliot.

Handwritten initials 'RPG'

RECOMMENDATION

Staff respectfully recommends that City Council approve:

- 1) Motion awarding a contract to Dorado Design and Construction, Inc., for the construction of the Glendale Police Department Museum Project per Specification No. 3641 in the amount of \$224,654 and approving a reserve for contingency in the amount of \$22,465; and directing the Interim City Manager to execute the contract.
- 2) Motion accepting funds from the Glendale Police Foundation in the amount of \$25,000 for the construction of the Glendale Police Department Museum.
- 3) Resolution of Appropriation

BACKGROUND/ANALYSIS

The Glendale Police Foundation (Foundation) has been actively raising funds for the purpose of constructing a museum within the existing lobby space of the Glendale Police Building. The foundation has \$205,000 available for the construction of the museum. These funds have been raised from a broad cross section of the community, including commitments from Glendale's Employee Associations (POA, GMA, GCEA). The Police Building was initially designed and space was provided for this museum function, but due to the limitations of the original construction budget, this function was never built-out.

To date, the Foundation has retained an architect to prepare plans, specifications, engineering, and obtain tentative approval from the Building and Safety Division for the Glendale Police Museum Project ("Project").

On April 4, 2017, City Council approved the plans and specifications and authorized the City Clerk to advertise for bids.

On July 26, 2017, the City received two proposals that were both significantly over the project budget.

On October 17, 2017, City Council directed staff to negotiate with one or more bidders and to return to Council with a recommendation for award. Article IV, Section 9 of the City Charter, authorizes the City Council to reject all bids and have the contract negotiated without further bidding. In addition, City Council approved a Motion accepting \$180,000 from the Foundation for the construction of the museum project.

The Director of Public Works worked with Dorado Design and Construction, Inc., (Dorado), Glendale Police Department, and Foundation to reduce the overall construction cost from \$297,828.92 to \$224,654. The negotiation included the elimination of excess contractor contingency, value engineering, and the deferral of certain minor items that may be completed at a later date.

The museum construction work is anticipated to be completed within 60 calendar days and will have minimal impact on the daily operations of the police department.

ENVIRONMENTAL REVIEW

This project is Categorically Exempt under the provisions of the California Environmental Quality Act (CEQA) as a Class 1 exemption pursuant to the California Code of Regulations, Title 14, Section 15301.

FISCAL IMPACT

To date, the Glendale Police Foundation has raised a total of \$205,000 for the construction of this project. On October 17, 2017 City Council approved a motion accepting funds from the Glendale Police Foundation in the amount of \$180,000. Since then, the foundation has raised another \$25,000 for this project. Upon City Council's approval of the Motion accepting Funds from the Glendale Police Foundation in the additional amount of \$25,000; and a Resolution of Appropriation to transfer \$205,000 from the revenue account (34301-409) to Construction Services, CIP Reimbursement Fund, Police Projects, Glendale Police Department Museum Project (51200-409-301-G52114), funding for this project will be made available from the following account, per table below:

Account Description	Account No.	Amount
Construction Services Account, CIP Reimbursement Fund, Police Projects, Glendale Police Department Museum Project	51200-409-301-G52114	\$ 205,000

Since the total cost for the construction of Glendale Police Department Museum Project, including a 10% reserve for contingency is \$247,119; staff is requesting City Council's approval of a Resolution of Appropriation to transfer additional funds in the amount of \$42,119 from the General Fund's Undesignated Fund Balance (25300-101) to the General Fund's Capital Improvement Fund, Police Projects, Glendale Police Department Museum Project (51200-401-301-52114) to fund the remaining balance of the cost.

The Glendale Police Foundation will transfer a total amount of \$205,000 to the City concurrently with the execution of the construction contract with Dorado.

ALTERNATIVES

Alternative 1: City Council may approve the attached Motions and Resolution awarding a contract to Dorado Design and Construction, Inc., and providing project funding for the construction of the Police Department Museum Project per Specification No. 3641 in the amount of \$224,654 and approving a reserve for contingency in the amount of \$22,465, and directing the Interim City Manager to execute the contract.

Alternative 2: The City Council may reject staff's recommendations, in whole or in part, which would delay the project and possibly compromise the project's funding.

Alternative 3: The City Council may consider any other alternatives not proposed by staff.

EXHIBITS

None

MOTION

Moved by Council Member _____, seconded by Council Member _____, that as a result of contract negotiations between the Director of Public Works and Dorado Design and Construction, Inc.— in accordance with City Council Resolution No. 17-156 which dispensed with competitive bidding— for construction of the Glendale Police Department Museum Project , Specification No. 3641 ("the Project"), the Council:

1. Accepts and approves Dorado Design and Construction, Inc.'s negotiated price of 224,654 for the Project, which reflects a reduction in price from that firm's original bid amount;
2. Authorizes the Interim City Manager, or her designee, to enter into and execute a contract for the construction of the Project, subject to approval as to form by the City Attorney;
3. Approves a reserve contingency in the amount of \$22,465; and
4. Rejects all other negotiated bids for the Project.

Vote as Follows:


Ayes:

Noes:

Absent:

Abstain:

APPROVED AS TO FORM


CITY ATTORNEY

DATE 11/26/18

4 C 1

MOTION

Moved by Council Member _____, seconded by Council Member _____, that the Council of the City of Glendale hereby accepts funds in the sum of \$25,000 from the Glendale Police Foundation. Said funds will be used for the Police Department Museum Project, Specification No. 3641, as more specifically described in the report to City Council dated January 30, 2018, submitted by the Director of Public Works and Interim Chief of Police.

The Interim City Manager is hereby authorized to execute the necessary agreements and other documents required to accept the funds.

Vote as follows:

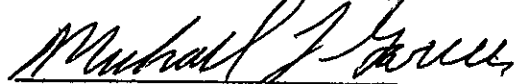
Ayes:

Noes:

Absent:

Abstain:

APPROVED AS TO FORM



CITY ATTORNEY

DATE 1/26/18

4 C 2

**RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE
MAKING AN APPROPRIATION**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE:

SECTION 1: That the sum of \$289,238, of which \$247,119 is a net increase to the FY 2017-18 Adopted Budget, is hereby appropriated and/or transferred from the following accounts to the following accounts:

ACCOUNTS	DESCRIPTION	FROM	TO
34301-409	Local Grants, CIP Reimbursement Fund	\$205,000	
51200-409-301-G52114	Construction Services, CIP Reimbursement Fund, Police Projects, Glendale Police Department Museum Project		\$205,000
25300-101	Unassigned Fund Balance, General Fund	\$42,119	
48040-101-195	Transfer to the Capital Fund, General Fund, Transfer to Other Funds		\$42,119
39120-401	Transfer from General Fund, Capital Improvement Fund	\$42,119	
51200-401-301-52114	Construction Services, Capital Improvement Fund, Police Projects, Glendale Police Department Museum Project		\$42,119

To appropriate funding for the construction of the Police Department Museum Project.

SECTION 2: The Director of Finance is authorized to make such other revisions, individual appropriation line-items, changes in summaries, fund totals, grand totals, and other portions of the budget document as necessary to reflect and implement the changes specified in this resolution.

SECTION 3: The Director of Finance is authorized to shift appropriation from the Capital Improvement Fund (Fund 401) into the Capital Improvement Reimbursement Fund (Fund 409) in the event that Glendale Police Foundation raises more revenue than what is currently anticipated (\$205,000). In such case, the Director of Finance is also authorized to reverse the transfer from the General Fund to the Capital Improvement Fund to the tune of the additional revenue collected by the Foundation.

SECTION 4: The City Clerk shall certify to the adoption of this Resolution.

Adopted this _____ day of _____, 2018.

Mayor

ATTEST:

City Clerk



CITY OF GLENDALE
DATE 1/25/2018
APPROVED AS TO FINANCIAL
PROVISION FOR \$ 289,238

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF GLENDALE)

[Signature]
APPROVED AS TO FORM

[Signature: Robert Elliot]
Director of Finance

[Signature]
CITY ATTORNEY

DATE 1/26/18

4 C 3

I, Ardashes Kassakhian, City Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. _____ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2018, and that the same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

City Clerk