



CITY OF GLENDALE, CALIFORNIA
REPORT TO THE:

Joint City Council Housing Authority Successor Agency Oversight Board

January 23, 2018

AGENDA ITEM

Report: Request to Dispense with Competitive Bidding and Authorize the Purchasing Administrator to Enter into a Three Year Agreement with Enforcement Aviation Services for Avionics, Maintenance, Services and Repairs for the Joint Air Support Unit Helicopters

- 1) Resolution Dispensing with Competitive Bidding and Authorizing the Purchasing Administrator to Enter into a Three Year Agreement with Enforcement Aviation Services, Inc. for a Not-to-Exceed Amount of \$100,000

COUNCIL ACTION

Public Hearing Ordinance Consent Calendar Action Item Report Only
Approved for Jan. 23, 2018 calendar

ADMINISTRATIVE ACTION

Submitted by:
Carl Povilaitis, Interim Chief of Police

Signature
[Signature]

Prepared by:
Lieutenant Rafael Quintero

[Signature]

Approved by:
Yasmin K. Beers, Interim City Manager

[Signature]

Reviewed by:
Michael J. Garcia, City Attorney

[Signature]

[Signature] Robert Elliot, Director of Finance

[Signature]

RECOMMENDATION

The Glendale Police Department respectfully recommends that City Council dispense with competitive bidding and authorize the Purchasing Administrator to execute a three year agreement with Enforcement Aviation Services to provide helicopter avionics, maintenance, service and repairs to continue the daily operation of the Joint Air Support Unit.

BACKGROUND/ANALYSIS

The Joint Air Support Unit has held purchase orders with various vendors throughout its 45 year history. The City employs a full time mechanic; however, some helicopter repairs require specialized training that goes beyond the capability of the City's accredited mechanic. While fiscal responsibility is always a priority and a concern, it is essential that work performed be conducted at the highest level of quality possible to ensure safety standards are being adhered to, due to the varied mission profiles the aircraft perform.

Several aviation vendors have moved their operations out of California and many have moved outside of the United States. This makes it difficult to adequately supervise and manage helicopter components and services. Based on the risk involved with an air support unit operating over densely populated areas, staff believes it prudent, when possible, to obtain services and supplies from local vendors. This arrangement allows staff to supervise and oversee the service process more closely and ensures the aircraft are returned to service quickly. Furthermore, local and outside service vendors prioritize their work load on a first come first serve basis. We do not have priority or exclusivity with these vendors.

Enforcement Aviation Services, Inc. (EAS), the vendor which staff is recommending, has a facility in Southern California. EAS maintains current Federal Aviation Administration (FAA) accreditation with over 25 years of experience in the public and private sectors. The owner/president, Dave Marquez, has over 35 years of experience maintaining law enforcement helicopters. EAS has on-site services, which is critical in greatly reducing the time associated with troubleshooting, repairing, and installing equipment. Having to transport aircraft to another location for service would cause an additional delay and also include a significant additional expense. Having work completed on-site effectively decreases aircraft downtime and increases mission readiness for law enforcement services.

Staff is satisfied this vendor will produce quality products and services in a timely manner to meet the needs of the Joint Air Support Unit. EAS has proven to be reliable, reputable, fair, and shown a consistency in providing quality that far exceeds others used during that same time frame. This consideration is of the utmost importance as safety is of paramount concern. Over the last 3 years, EAS has given us priority in ensuring our police helicopters are operational as soon as possible, when services are performed. The following factors were also considered in staff's recommendations:

- Marquez has extensive history and experience with two major metropolitan cities in servicing police helicopters. He served as the Director of Maintenance for the City of Anaheim Police Department's Air Support Unit, and was contracted to perform services for the City of Hawthorne.
- Marquez maintained one of the first MD520N helicopters. This is the same type of helicopter operated by the Joint Air Support Unit. This provided him with extensive experience and knowledge with respect to this helicopter.

- Marquez has outfitted aircraft with custom law enforcement packages to include avionics and law enforcement equipment. He is familiar with the wiring routing scheme and proprietary avionics equipment for all three of the Joint Air Support Unit's aircraft. This greatly reduces the time required to troubleshoot or affect repairs.

The Joint Air Support Unit has been using Marquez's services on a limited scale through the term of the last purchase order. Given his knowledge, expertise, experience with the MD520N helicopters, and quality of service, he provides a very competitive labor rate. EASs labor rate is below that charged by typical helicopter service facilities in our vicinity operating out of Van Nuys Airport. Thus staff respectfully recommends that City Council dispense with competitive bidding and authorize the entering of an agreement with EAS.

The Joint Air Support Unit is budgeted by the Cities of Glendale and Burbank. Contracts and accounts payable are managed by the City of Glendale. The City of Burbank is billed on a quarterly basis for 50% of all operating costs. The City of Burbank is aware of the benefits associated in using EAS, and is satisfied with their services. A copy of this Council Report has been forwarded to the City of Burbank.

FISCAL IMPACT

The total not-to-exceed cost for these services is \$100,000 for the entire term of this agreement. Currently, \$33,333 is the anticipated cost for the remainder of FY 17/18 and funds are available in account 44350-602-311. Funding for the remaining two years will be budgeted as part of the annual budget process.

ALTERNATIVES

Alternative 1: Approve as requested by the Police Department.

Alternative 2: The City Council may choose to not authorize EAS as a service provider.

Alternative 3: The City Council may consider any other alternative not proposed by staff.

CAMPAIGN DISCLOSURE

In accordance with the City Campaign Finance Ordinance No. 5744, the following are the names and business addresses of the members of the board of directors, the chairperson, CEO, COO, CFO, Subcontractors and any person or entity with more than 10% interest in the company proposed for contract in this Agenda Item Report:

Enforcement Aviation Services:

Full Name	Title	Business Address	City	State	Zip
David Marquez	Owner	8281 Peters	Midway City	CA	92655

EXHIBITS

None

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA, DISPENSING WITH COMPETITIVE BIDDING AND APPROVING THREE YEAR AGREEMENT WITH ENFORCEMENT AVIATION SERVICES

WHEREAS, the Cities of Burbank and Glendale operate a Joint Air Support Unit;

WHEREAS, the Joint Air Support Unit has held purchase orders with various vendors throughout its history; and

WHEREAS, in addition to the employing a full time mechanic at the Joint Air Support Unit, some helicopter repairs require specialized training; and

WHEREAS, several aviation vendors have moved their operations outside of the State of California, and many have moved outside of the United States, making it difficult to adequately supervise and manage Joint Air Support Unit components and vendor services; and

WHEREAS, based on the risk involved with an air support unit operating over densely populated areas and the need for the essential work to be performed at the highest level of quality possible to ensure safety, it is prudent to obtain services and supplies from local vendors where possible; and

WHEREAS, as explained in the Report to City Council January 23, 2018, by the Interim Chief of Police, Enforcement Aviation Services has a facility located in Southern California, and provides on-site services which is critical in reducing aircraft downtime as well as time and costs associated with aircraft transportation; and

WHEREAS, staff is satisfied that Enforcement Aviation Services provides quality helicopter avionics, maintenance, service, and repairs in a timely fashion to meet the needs of the Joint Air Support Unit; and

WHEREAS, Glendale Charter, Article VI, Section 9, provides an exemption to competitive bidding where the City Council determines it is in the best interests of the City to dispense with competitive bidding.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA:

Pursuant to Glendale Charter, Article VI, Section 9, the City Council hereby dispenses with competitive bidding for the use of Police Air Support/Helicopter vendors and authorizes the Purchasing Administrator to enter into a three year agreement with Enforcement Aviation Services, for a total not-to-exceed amount of \$100,000.00, as more specifically discussed in the Report to City Council dated January 23, 2018, by the Interim Chief of Police,

Adopted by the Council of the City of Glendale on this ____ day of _____, 2018.

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA) SS.
COUNTY OF LOS ANGELES)

I, Ardashes Kassakhian, City Clerk of the City of Glendale, hereby certify that the foregoing Resolution No. _____ was adopted by a majority vote of the Council of the City of Glendale, California, at a regular meeting held on the ____ day of _____, 2018, and that the same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

APPROVED AS TO FORM



Carmen O. Merino
General Counsel - Police

City Clerk

Date: 1/18/18