



June 18, 2010

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, June 21, 2010, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, June 21, 2010
9:00 A.M.

NOTE TO THE PUBLIC: *Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Note and File)
 - 1) Operations and Development Committee
 - (i) May 24, 2010
 - 2) Finance and Administration Committee
 - (i) May 24, 2010

[See page 1]

[See page 8]

- 3) Legal, Government and Environmental Affairs Committee
 - (i) May 26, 2010 *[See page 11]*
- b. Commission Minutes (For Approval)
 - 1) June 7, 2010 *[See page 15]*
- c. April 2010 Treasurer's Report *[See page 34]*
- d. Contingency Increase Approval
Runway Guard Lights, Project Number E09-06 *[See page 52]*
- 5. ITEMS FOR COMMISSION APPROVAL
 - a. Consultant Selection for Construction Material Testing *[See page 54]*
 - b. Award of Contract for Runway Safety Area
Shoulder Rehabilitation, Project Number E09-21 *[See page 102]*
 - c. Passenger Facility Charge ("PFC") New and Amended Applications *[See page 106]*
- 6. ITEMS FOR COMMISSION DISCUSSION
 - a. Noise Impact Area Reduction Plan Update *[No Staff Report]*
- 7. ITEMS FOR COMMISSION INFORMATION
 - a. Helicopter Operations *[No Staff Report]*
 - b. Restart of Shuttle Service to Bob Hope Airport from
Downtown Burbank Train Station *[No Staff Report]*
 - c. 2010 ACI-NA Jump-Start Conference *[No Staff Report]*
- 8. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(a))
 - 1) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC047664)
 - 2) Name of Case: La Barre, Allstate Insurance Co. v. Burbank-Glendale-Pasadena
Airport Authority et al. (Case No. EC052254)
 - 3) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Lockheed Martin
Corporation (Case No. CV012392)
 - b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 - 1) Initiation of Litigation (California Government Code Section 54956.9(c)): five
potential cases. One case: Keswick Street Vacation. One case: Delta Fire
contract.

- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): two potential cases. Facts and Circumstances: Stephanian Claim; Environmental Protection Agency Second Interim Record of Decision for North Hollywood Operable Unit

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental

Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Federal Express
Under Negotiation: Price and Terms of Payment
- 3) Property: B-6 Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank; City of Glendale; State of California
Under Negotiation: Price and Terms of Payment
- 4) Property: APN Number 2466-016-801
Authority Negotiator: Executive Director
Negotiating Parties: Union Pacific
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Legacy Aviation, LLC
Under Negotiation: Price and Terms of Payment
- 6) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Ameriflight LLC
Under Negotiation: Price and Terms of Payment
- 7) Property: Hollyona Property
Authority Negotiator: Executive Director
Negotiating Parties: City of Burbank
Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957 (b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

f. CONFERENCE WITH LABOR NEGOTIATORS
(California Government Code Section 54957.6)

1) Authority Representative: Assistant General Counsel
Unrepresented Employees: Executive Director; Senior Deputy Executive Director

9. ADJOURNMENT

COMMISSION NEWSLETTER

June 21, 2010

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: May 24, 2010, Operations and Development Committee; May 24, 2010, Finance and Administration Committee; and May 26, 2010, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – JUNE 7, 2010 – The draft minutes of this meeting are attached for Commission review and approval.
- c. APRIL 2010 TREASURER'S REPORT – The Treasurer's Report for April 2010 is included in the agenda packet. The Finance and Administration Committee reviewed the Treasurer's Report at its June 7, 2010, meeting and recommended that it be noted and filed by the Commission.
- d. CONTINGENCY INCREASE APPROVAL, RUNWAY GUARD LIGHTS, PROJECT NUMBER E09-06 – This item has been included on the Authority's agenda subject to review and recommendation at the Operations and Development Committee June 21, 2010, meeting immediately prior to the Authority's meeting. A staff report is included in the agenda packet.

On July 6, 2009, the Commission awarded a construction contract and associated additional services for a total of \$2,432,428 and also approved an approximate 5% aggregate contingency of \$100,000 for the Runway Guard Lights project. Staff seeks approval from the Commission to increase the contingency from \$100,000 to \$146,000 to cover additional construction management and contractor costs incurred during the course of the project.

5. ITEMS FOR COMMISSION APPROVAL

- a. CONSULTANT SELECTION FOR CONSTRUCTION MATERIAL TESTING – A staff report is included in the agenda packet. Staff has issued a combined Request for Qualifications/Request for Proposals ("RFQ/RFP") seeking qualified Construction Materials Testing Consultants. The selected consultant will assist the Burbank-Glendale-Pasadena Airport Authority ("Authority") in routine airfield and landside construction projects that are not funded using Federal Aviation Administration ("FAA") Airport Improvement Program ("AIP") grant funding since the selection process includes fee as a selection criteria. The current Agreement for Construction Material Testing expires on July 31, 2010. Staff received seven (7) proposals in

response to the RFQ/RFP and has found RMA Group, the incumbent firm, to be the best qualified bidder.

At the June 7, 2010, meeting of the Operations and Development Committee the Committee voted 2–0 (1 absent) to recommend to the Commission that it authorize Staff to (i) execute a work order-based Professional Services Agreement with RMA Group for a time period not to exceed three (3) years; and (ii) establish a purchase order for small projects where the construction material testing would cost less than \$10,000 per project.

- b. **AWARD OF CONTRACT FOR RUNWAY SAFETY AREA SHOULDER REHABILITATION, PROJECT NUMBER E09-21** – This item has been placed on the Authority’s agenda subject to review and recommendation by the Operations and Development Committee at its June 21, 2010, meeting immediately prior to the Authority meeting. A staff report is included in the agenda packet.

Staff has solicited competitive bids to rehabilitate the existing asphalt pavement on runway safety areas of Runway 8-26 and Runway 15-33 at the terminal area. Staff seeks approval from the Authority to (i) award a competitively bid contract to Sully-Miller Contracting Company for Project Number E09-21, Runway Safety Area Shoulder Rehabilitation, in the amount of \$776,920; (ii) authorize Staff to execute a work order in the not-to-exceed amount of \$25,000 to RMA Group to provide material testing and inspection services; (iii) authorize Staff to execute a purchase order with Michael Perry to provide construction coordination services for a three-year term at an hourly rate of \$60 per hour; on this project his effort would not exceed 300 hours and on other future capital projects would not exceed 2,000 hours aggregate per year; and (iv) authorize an approximate 10% aggregate contingency of \$78,000 to permit Staff to authorize required changes in scope that may occur during construction.

- c. **PASSENGER FACILITY CHARGE (“PFC”) NEW AND AMENDED APPLICATIONS** – A staff report is included in the agenda packet. At the June 14, 2010, special meeting of the Finance and Administration Committee, Staff reviewed with the Committee three proposed amendments to existing PFC applications and one new application. The Committee voted unanimously (3–0) to recommend to the Commission authorization for Staff to submit to the FAA for approval amendments to PFC Applications No. 07, No. 09 and No. 10 and to submit new PFC Application No. 11 for the projects and in the amounts identified in the staff report.

6. ITEMS FOR COMMISSION DISCUSSION

- a. **NOISE IMPACT AREA REDUCTION PLAN UPDATE** – No staff report is attached. Staff will brief the Commission on the status of the Noise Impact Area Reduction Plan (“NIARP”) and corresponding changes in the Authority's contribution towards homeowner code deficiencies as part of the ongoing Residential Acoustical Treatment Program (“RATP”).

7. ITEMS FOR COMMISSION INFORMATION

- a. HELICOPTER OPERATIONS – Staff will brief the Commission on the status of conversations with helicopter operators relative to ongoing training operations.
- b. RESTART OF SHUTTLE SERVICE TO BOB HOPE AIRPORT FROM DOWNTOWN BURBANK TRAIN STATION – No staff report is attached. Staff will update the Commission on the reintroduction of van shuttle service to and from the downtown Burbank train station and Bob Hope Airport.
- c. 2010 ACINA JUMP-START CONFERENCE – No staff report is attached. Staff will update the Commission on the results of attending the 2010 ACINA Jump-Start Conference.

[Regarding non-agenda items]

NEWS RELEASE

June 16, 2010

June 17, 2010, Moody's Investors Service