



May 29, 2009

CALL AND NOTICE OF A REGULAR MEETING  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, June 1, 2009, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, June 1, 2009

9:00 A.M.

***NOTE TO THE PUBLIC:*** Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
  - a. Committee Reports (For Note and File)
    - 1) Operations and Development Committee  
May 4, 2009
    - 2) Finance and Administration Committee  
May 4, 2009

**[See Page 1]**

**[See Page 6]**

- 3) Legal, Government and Environmental Affairs  
May 6, 2009 **[See Page 9]**
  - b. Commission Minutes (For Approval)
    - 1) May 18, 2009 **[See Page 12]**
    - 2) May 26, 2009 **[See Page 26]**
- 5. ITEMS FOR COMMISSION DISCUSSION
  - a. April Passenger Statistics **[See Page 28]**
  - b. May Estimated Parking Statistics **[No Staff Report]**
  - c. Part 161 Update **[No Staff Report]**
- 6. ITEMS FOR COMMISSION APPROVAL
  - a. Award of Professional Services Agreement  
Storm Water Runoff Analysis  
Geocon Consultants, Inc. **[See Page 33]**
  - b. Fiscal Year 2009/2010 Proposed Budget **[See Page 35]**
- 7. ITEMS FOR COMMISSION ACTION **[No Staff Report]**
  - a. Standing Committee Assignments **[No Staff Report]**
- 8. ITEMS FOR COMMISSION INFORMATION
  - a. Completed Capital Projects **[No Staff Report]**
  - b. Airline Schedule Analysis **[See Page 41]**
- 9. Closed Session
  - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(California Government Code Section 54956.9(a))
    - 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
    - 2) Name of Case: Dillon v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC386989)
    - 3) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
    - 4) Name of Case: Vine v. Burbank-Glendale-Pasadena Airport Authority et al.

(Case No. EC048113)

- 5) Name of Case: International Protective Services, Inc. Bankruptcy Petition  
(Case No. EC048113)

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): eleven potential cases. One case: Part 161 Study. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One case: Keswick Street Vacation. One case: Microvoice radio system.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): four potential cases. Facts and Circumstances: United Taxi of the South-West Access & Use Agreement; G & S Transit Management, Inc. Access & Use Agreement; Tri-City Transportation, Inc. Access & Use Agreement; Notice of Violation from South Coast Air Quality Management District (No. P 54104)

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental  
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alaska Airlines; American Airlines; Delta Air Lines, JetBlue Airways; SkyWest Airlines; Southwest Airlines; United Airlines; US Airways  
Under Negotiation: Price and Terms of Payment
- 3) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Affordable Storage LLC; Desmond's Studio Production Service  
Under Negotiation: Price and Terms of Payment
- 4) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Atlantic Aviation; Federal Express; Million Air  
Under Negotiation: Price and Terms of Payment
- 5) Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Parties: Paradies Shops, Inc.  
Under Negotiation: Price and Terms of Payment

- 6) Property: B-6 Property
- Authority Negotiator: Executive Director
- Negotiating Parties: City of Burbank; City of Glendale; State of California
- Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES  
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

10. ADJOURNMENT

## COMMISSION NEWSLETTER

June 1, 2009

*[Regarding agenda items]*

### 4. CONSENT CALENDAR

*(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)*

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: May 4, 2009, Operations and Development Committee; May 4, 2009, Finance and Administration Committee; and May 6, 2009, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – MAY 18 and May 26, 2009 – The draft minutes of these meetings are attached for Commission review and approval.

### 5. ITEMS FOR COMMISSION DISCUSSION

- a. APRIL PASSENGER STATISTICS – The passenger count of 407,716 in April was down 10.4% from April of last year. The year-to-date total of 1,478,040 is 18.6% below the same period last year. Total airline seats offered in April numbered 593,232, which is down 12.6% from 678,820 in 2008. Cargo is up 13.8% for the month and 8.6% year-to-date, due to increased volume at UPS. Airline operations decreased 7.7% in April, while air taxi operations were off 40.5%. General aviation operations were down 23.3% in April. Total combined operations are down 8.4% year-to-date. A complete report is included in the agenda packet.
- b. MAY ESTIMATED PARKING STATISTICS – No staff report is attached. Staff will brief the Commission on preliminary parking statistics for the month of May 2009, including the Memorial Day holiday.
- c. PART 161 UPDATE – No staff report is attached. This item is a placeholder for discussion in the event the Authority receives a determination of completeness from the Federal Aviation Administration.

### 6. ITEMS FOR COMMISSION APPROVAL

- a. AWARD OF PROFESSIONAL SERVICES AGREEMENT, STORM WATER RUNOFF ANALYSIS, GEOCON CONSULTANTS, INC. – A staff report is included in the agenda packet. At the May 20, 2009, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted unanimously (3–0) to recommend that the full Commission authorize Staff to award a professional services agreement to Geocon Consultants, Inc. in the amount of \$60,483 to provide expanded storm water sampling and analysis per a settlement with the California Regional Water Control Board, Los Angeles Region. This settlement calls for further water sampling and analysis at two designated locations on Airport property for three consecutive storm water seasons.

- b. FISCAL YEAR 2009/2010 PROPOSED BUDGET – A staff report is included in the agenda packet. Staff will provide a presentation of the proposed Fiscal Year (FY) 2009/2010 Budget to the Commission. Enclosed in the agenda package is a workbook which provides detailed information regarding the budget. This item is being presented for review and discussion and, if so desired by the Commission, approval of proposed Resolution No. 427 which formally adopts the FY 2009/2010 Budget. Should the Commission choose to defer adoption of the budget, this item will be brought back for consideration at the June 15, 2009, Authority meeting. At the May 4, 2009, meeting of the Operations and Development Committee, the Committee agreed (3-0) to recommend adoption of the Facility Improvement Program Budget, included as part of the proposed FY 2009/2010 Annual Budget, by the full Commission. At the May 26, 2009, meeting of the Finance and Administration Committee, the Committee voted unanimously (3-0) to recommend to the full Commission adoption of the proposed FY 2009/2010 Budget.

#### 7. ITEMS FOR COMMISSION ACTION

- a. STANDING COMMITTEE ASSIGNMENTS – This item has been placed on the agenda to allow for any changes in committee assignments that the President may wish to consider.

#### 8. ITEMS FOR COMMISSION INFORMATION

- a. COMPLETED CAPITAL PROJECTS – No staff report is attached. Staff will provide an update on various completed capital improvement projects.
- b. AIRLINE SCHEDULE ANALYSIS – Included in the agenda packet for noting and filing is a schedule analysis reflecting equipment and operation changes for US Airways and the effect of the changes in the 65 db CNEL impact area.