



February 13, 2009

CALL AND NOTICE OF A REGULAR MEETING  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Tuesday, February 17, 2009, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
Regular Meeting of Tuesday, February 17, 2009  
9:00 A.M.

***NOTE TO THE PUBLIC:*** Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
  - a. Committee Reports
    - 1) Operations and Development Committee
      - (i) February 2, 2009 **[See Page 1]**
    - 2) Finance and Administration Committee
      - (i) February 2, 2009 **[See Page 4]**

- 3) Legal, Government and Environmental Affairs Committee
  - (i) January 28, 2009 **[See Page 6]**
  - (ii) February 4, 2009 **[See Page 10]**
- b. Commission Minutes
  - 1) February 2, 2009 **[See Page 12]**
- c. Treasurer's Report – December 2008 **[See Page 18]**
- 5. ITEMS FOR COMMISSION APPROVAL
  - a. Parking Service Enhancements and Rate Adjustments **[See Page 38]**
  - b. Month-to-Month Extension to Janitorial Services Agreement with World Service West **[See Page 43]**
  - c. Airport Parking Card Agreement with the State of California **[See Page 45]**
- 6. ITEMS FOR COMMISSION INFORMATION
  - a. Passenger Statistics Update – January 2009 **[No Staff Report]**
  - b. Terminal B Project Status Report **[No Staff Report]**
- 7. CLOSED SESSION
  - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code Section 54956.9(a))
    - 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena Airport Authority, Request for Variance, Before the Department of Transportation, Division of Aeronautics
    - 2) Name of Case: Dillon v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. BC386989)
    - 3) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC047664)
    - 4) Name of Case: Vine v. Burbank-Glendale-Pasadena Airport Authority et al. (Case No. EC048113)
  - b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
    - 1) Initiation of Litigation (California Government Code Section 54956.9(c)): eight potential cases. One case: Part 161 Study. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One Case: Keswick Street Vacation.

- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): four potential cases. Facts and Circumstances: United Taxi of the South-West Access & Use Agreement; G & S Transit Management, Inc. Access & Use Agreement; Tri-City Transportation, Inc. Access & Use Agreement ; Notice of Violation from South Coast Air Quality Management District (No. P 54104)

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental  
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Alaska Airlines; American Airlines; Delta Air Lines, JetBlue Airways; SkyWest Airlines; Southwest Airlines; United Airlines; US Airways  
Under Negotiation: Price and Terms of Payment
- 3) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Sunrise Ford, Affordable Storage LLC; Desmond's Studio Production Service  
Under Negotiation: Price and Terms of Payment
- 4) Property: Bob Hope Airport Leaseholds  
Authority Negotiator: Executive Director  
Negotiating Parties: Atlantic Aviation; Federal Express; Million Air  
Under Negotiation: Price and Terms of Payment
- 5) Property: B-6 Property  
Authority Negotiator: Executive Director  
Negotiating Parties: City of Burbank, City of Glendale, State of California  
Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES  
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

8. ADJOURNMENT

## COMMISSION NEWSLETTER

February 17, 2009

### *[Regarding agenda items]*

#### 4. CONSENT CALENDAR

*(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)*

- a. COMMITTEE REPORTS – Draft minutes of the following committee meetings are included in the agenda packet for information: February 2, 2009, Operations and Development Committee; February 2, 2009, Finance and Administration Committee; January 28, 2009, and February 4, 2009, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – FEBRUARY 2, 2009 – The draft minutes of this meeting are attached for Commission review and approval.
- c. TREASURER'S REPORT – DECEMBER 2008 – The Treasurer's Report for December 2008 is included in the agenda packet. The Finance & Administration Committee reviewed the Treasurer's Report at its February 4, 2009, meeting and recommended that it be noted and filed by the Commission.

#### 5. ITEMS FOR COMMISSION APPROVAL

- a. PARKING SERVICE ENHANCEMENTS AND RATE ADJUSTMENTS – A staff report is included in the agenda packet. Burbank-Glendale-Pasadena Airport Authority (“Authority”) Staff, working with Central Parking System (“CPS”), recommends the implementation of several additional new types of valet parking (“Valet”) services and certain limited rate adjustments. These additional services and hourly rate adjustments will enhance customer perception of the Bob Hope Airport, as well as offset the recent dramatic decline in passenger activity without having to increase overall daily parking rates.

The Operations and Development Committee, by a 3-0 vote on February 2, 2009, recommends to the full Commission that it authorize Staff to:

1. Implement a new premium “Platinum Valet” service that would provide those customers choosing to pay additional fees several options, including “red coat” premium concierge services and covered parking.
2. Start the beginning phase of implementing a “Black Diamond” annual parking pass program that would provide to those customers that choose to pay an annual fee, private and reserved parking spaces identified with the customer’s name, padded parking protectors and the option to park their vehicle themselves or use the premium concierge Valet services.

3. Reduce the time period it takes to reach the maximum daily parking rate in the short term parking lots (Structure and Lot E) and Valet lot, without changing the maximum daily rate.
- b. MONTH-TO-MONTH EXTENSION TO JANITORIAL SERVICES AGREEMENT WITH WORLD SERVICE WEST – A staff report is included in the agenda packet. This item has been placed on the full Authority agenda subject to review and recommendation by the Operations and Development Committee at its February 17, 2009, meeting prior to the full Authority meeting. Staff is recommending to the Operations and Development Committee that it recommend to the full Authority approval for Staff to enter into a month-to-month extension agreement, not to exceed two months, with World Service West (“WSW”) for janitorial services at a monthly cost of \$76,994.08. This two-month extension of the incumbent janitorial contractor is necessary to allow Staff the time to complete a competitive selection process for renewal of the Airport janitorial services contract.
- c. AIRPORT PARKING CARD AGREEMENT WITH THE STATE OF CALIFORNIA – A staff report is included in the agenda packet. Staff seeks Commission approval of an Airport Parking Card Agreement with the State of California (“State”). The purpose of the Agreement is to provide for the issuance of airport parking cards to the State for distribution to members of the California Senate. The airport parking cards would not provide free parking but, instead, would function like a credit card. The Authority would not have any role in determining which Senators receive the airport parking cards. In the event the State subsequently requests airport parking cards for members of the California Assembly, a separate Agreement would be executed to cover those cards.

At the January 28, 2009, meeting of the Legal, Government and Environmental Affairs Committee, the Committee voted 2–0 (1 absent) to direct Staff and the Airport Authority’s General Counsel to prepare an agreement to accommodate the State’s request for airport parking cards.

## 6. ITEMS FOR COMMISSION INFORMATION

- a. PASSENGER STATISTICS UPDATE – JANUARY 2009 – No staff report is attached. Staff will provide the Commission preliminary passenger results for the month of January 2009.
- b. TERMINAL B PROJECT STATUS REPORT – No staff report is attached. Staff will provide an update on the status of the Terminal B Baggage Inspection/Make-Up Facility project.

### *[Regarding non-agenda items]*

#### NEWS RELEASES

January 28, 2009

February 4, 2009