



January 30, 2009

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, February 2, 2009, at 9:00 a.m., in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, February 2, 2009
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports
 - 1) Operations and Development Committee
 - (i) January 21, 2009 **[See Page 1]**
 - 2) Finance and Administration Committee
 - (i) January 21, 2009 **[See Page 3]**

- b. Commission Minutes
 - 1) January 21, 2009 **[See Page 5]**
- c. Treasurer's Report – November 2008 **[See Page 13]**
- d. 2009 Authority Investment Policy **[See Page 33]**
- 5. ITEMS FOR COMMISSION APPROVAL
 - a. Resolution No. 425
F.A.R. Part 161 Study
Nighttime Access Restriction Submission to
the Federal Aviation Administration for Approval **[See Page 41]**
 - b. Support for ICIS Federal Funding Request **[See Page 48]**
- 6. ITEMS FOR DISCUSSION
 - a. December 2008 Passenger Results and
December 2008 Airport Statistics **[See Page 51]**
- 7. ITEMS FOR COMMISSION INFORMATION
 - a. RATP Status Update **[See Page 56]**
 - b. Airline Schedule Analysis **[See Page 57]**
 - c. Terminal B Project Status Report **[No Staff Report]**
- 8. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(a))
 - 1) Name of Case: In the Matter of the Application Between Burbank-Glendale-Pasadena
Airport Authority, Request for Variance, Before the Department of Transportation,
Division of Aeronautics
 - 2) Name of Case: Burbank-Glendale-Pasadena Airport Authority v. T. Viole
Construction Co., Inc., et al. (Case No. EC044361)
 - 3) Name of Case: Dillon v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. BC386989)
 - 4) Name of Case: Orr v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC047664)
 - 5) Name of Case: Vine v. Burbank-Glendale-Pasadena Airport Authority et al.
(Case No. EC048113)

b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- 1) Initiation of Litigation (California Government Code Section 54956.9(c)): eight potential cases. One case: Part 161 Study. One case: Los Angeles World Airports Van Nuys Noisier Aircraft Phaseout Project. One Case: Keswick Street Vacation.
- 2) Significant Exposure to Litigation (California Government Code Section 54956.9(b)): four potential cases. Facts and Circumstances: United Taxi of the South-West Access & Use Agreement; G & S Transit Management, Inc. Access & Use Agreement; Tri-City Transportation, Inc. Access & Use Agreement ; Notice of Violation from South Coast Air Quality Management District (No. P 54104)

c. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

- 1) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alamo Rent-A-Car; Avis Rent A Car; Budget Rent A Car; Enterprise Rent-A-Car; Hertz Rent-A-Car; and National Car Rental
Under Negotiation: Price and Terms of Payment
- 2) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Alaska Airlines; American Airlines; Delta Air Lines, JetBlue Airways; SkyWest Airlines; Southwest Airlines; United Airlines; US Airways
Under Negotiation: Price and Terms of Payment
- 3) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Sunrise Ford, Affordable Storage LLC; Desmond's Studio Production Service
Under Negotiation: Price and Terms of Payment
- 4) Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Parties: Atlantic Aviation; Federal Express; Million Air
Under Negotiation: Price and Terms of Payment

d. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

- 1) Consultation with Director of Public Safety

9. ADJOURNMENT

COMMISSION NEWSLETTER

February 2, 2009

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Draft minutes of the following committee meetings are included in the agenda packet for information: January 21, 2009, Operations and Development Committee; and January 21, 2009, Finance and Administration Committee.
- b. COMMISSION MINUTES – JANUARY 21, 2009 – The draft minutes of this meeting are attached for Commission review and approval.
- c. TREASURER’S REPORT – NOVEMBER 2008 – The Treasurer's Report for November 2008 is included in the agenda packet. The Finance & Administration Committee reviewed the Treasurer's Report at its January 21, 2009, meeting and recommended that it be noted and filed by the Commission.
- d. 2009 AUTHORITY INVESTMENT POLICY – A staff report is included in the agenda packet. The Authority annually reviews and approves an investment policy to identify policies and procedures to be followed by the Authority Treasurer in the exercise of the investment authority delegated to him/her.

Staff and the Authority’s Investment Manager, Columbia Management Advisors LLC (“CMA”), have reviewed the 2008 Investment Policy with the Finance and Administration Committee and the Commission as part of the review of the Operating and Passenger Facility Charge Portfolios. At the Finance and Administration Committee’s January 5, 2009, meeting, CMA reviewed the status of the Investment Portfolios and CMA’s investment strategy going forward. Based on the reviews of the Investment Policy and Portfolios, CMA has concluded that the Authority’s current investment policy, with overall investment criteria of capital preservation (safety) and liquidity, is solid and conservative and it does not recommend revisions to the policy at this time. Staff concurs with the CMA findings. At its January 21, 2009, meeting, the Finance and Administration Committee recommended (2-0, 1 absent) that the full Authority adopt the attached proposed 2009 Investment Policy (Attachment 2), which reaffirms the current 2008 Investment Policy with no changes.

5. ITEMS FOR COMMISSION APPROVAL

- a. RESOLUTION NO. 425, F.A.R. PART 161 STUDY, NIGHTTIME ACCESS RESTRICTION SUBMISSION TO THE FEDERAL AVIATION ADMINISTRATION FOR APPROVAL – A staff report is attached.

In fulfillment of its previous commitment to the surrounding communities, the Burbank-Glendale-Pasadena Airport Authority (“Authority”), through its consultant,

Jacobs Consultancy ("Jacobs"), has completed the preparation of a Federal Aviation Regulation Part 161 Study ("Part 161 Study"). That study has determined that the implementation of a full mandatory curfew at the Bob Hope Airport ("Airport") would be a cost-effective means to achieve meaningful nighttime noise relief for the hundreds of thousands of Burbank, Glendale and Los Angeles residents that are affected by nighttime aircraft operations.

At the January 28, 2009, Legal, Government and Environmental Affairs Committee, the Committee voted (2-0; 1 absent) to recommend that the full Authority approve the attached Resolution No. 425, which directs Staff to submit the completed Part 161 Application to the FAA for approval.

- b. SUPPORT FOR ICIS FEDERAL FUNDING REQUEST – A staff report is included in the agenda packet. The Interagency Communication Interoperability System ("ICIS") Executive Director is seeking \$1,000,000 in federal funding for additional microwave paths to provide additional and more redundant communication capability in the ICIS public safety radio system. The Authority is a network subscriber of the ICIS radio system. Staff seeks Authority approval for the Authority's Director of Public Safety to send the proposed letter (included with the staff report) addressed to members of Congress in support of federal funding for this project.

6. ITEMS FOR COMMISSION DISCUSSION

- a. DECEMBER 2008 PASSENGER RESULTS AND DECEMBER 2008 AIRPORT STATISTICS – No staff report is attached. Staff will update the Commission on the passenger results for the month of December 2008.

There were 391,562 passengers in December 2008, down 17.52% from last December's 474,721. The number of aircraft passenger seats offered by the airlines in December declined 15.55%. The passenger count for all of calendar year 2008 totaled 5,331,404, down 9.96% from the Bob Hope Airport all-time record passenger volume of 5,921,336 passengers in 2007. This reduction in passenger activity brings the Airport back to calendar year 2004 levels. Cargo volume decreased 20.16% for the year, totaling 85,800,107 pounds. Airline operations for the year dropped 1.76%, from 71,949 down to 70,682, and overall aircraft operations decreased from 123,521 in 2007 to 119,685 in 2008, a decline of 3.11%.

7. ITEMS FOR COMMISSION INFORMATION

- a. RATP STATUS REPORT – The Residential Acoustical Treatment Program update, with information through January 2009, is included in the agenda packet.
- b. AIRLINES SCHEDULE ANALYSIS – Included in the agenda packet for noting and filing is a schedule analysis reflecting equipment and operation changes for several airlines and the net effect of the changes in the 65 db CNEL impact area.
- c. TERMINAL B PROJECT STATUS REPORT – No staff report is attached. Staff will provide an update on the status of the Terminal B Baggage Inspection/Make-Up Facility project.