

CIVIL SERVICE COMMISSION
M I N U T E S
February 28, 2018
City Council Chambers

1. ROLL CALL

Chair Abkarian called the meeting to order at 5:04 pm.

Present: Manoukian, Ghazarian, MacCarley, Devine, Chair Abkarian. Commissioner Manoukian left the meeting during the discussion of item #7, amendment #12.

2. MINUTES

Action: Consideration of the Minutes for the meeting of January 10, 2018.

Motion: Ghazarian

Second: MacCarley

Vote: Ayes: Unanimous

Abstained: Manoukian

3. ORAL COMMUNICATIONS

Discussion is limited to items NOT a part of the agenda. Each speaker is limited to five minutes. Commission may question the speaker, but there will be no debate or decision.

None

4. RECRUITMENT AND EXAMINATION REPORT

Mr. Doyle reviewed the Recruitment and Examination Report.

5. ELIGIBLE LISTS ESTABLISHED

Mr. Doyle reviewed the Eligible Lists Established.

6. JOB BULLETIN FOR APPROVAL – PUBLIC SAFETY BUSINESS COORDINATOR / POLICE DEPARTMENT (CHAVEZ)

Action: Approval of job bulletin for Public Safety Business Coordinator / Police Department as submitted.

The job bulletin for Public Safety Business Coordinator / Police Department was approved as submitted by the following vote:

Motion: Manoukian

Second: Ghazarian

Vote: Ayes: Unanimous

7. REVIEW OF CIVIL SERVICE RULES & REGULATIONS AND DISCUSSION OF POTENTIAL AMENDMENTS (DOYLE)

Action: This item is presented to the Commission for discussion and appropriate action.

Mr. Doyle and the members of the Civil Service Commission reviewed Chair Abkarian's proposed amendments to the Civil Services Rules and Regulations listed in Exhibit 2. The discussion resulted in the following votes:

1. Amendment to Rule I, Section 1 – Introduction and Authority (*CSC Rules Page 1*)

Commission unanimously agreed to add the specified language.

2. Recommendation to review medical standards (*CSC Rules Page 8*)

Commission unanimously agreed to retain this section as-is and revisit this topic after a medical standards report has been generated by staff.

3. Amendment to Rule III, Section 4-D – Employee Medical Examination Reevaluation (*CSC Rules Page 8-9*)
This item was withdrawn.
4. Amendment to Rule III, Section 4-E and 4-F – Rehabilitation and Medical Transfers (*CSC Rules Page 9*)
Commission unanimously agreed to add the specified language.
5. Amendment to Rule III, Section 8-E – Review of Medical Report (*CSC Rules Page 12*)
Commission agreed to the proposed change by a 4-1 vote, with MacCarley dissenting.
6. Amendment to Rule III, Section 10 – Applications Procedure (*CSC Rules Page 12*)
Commission unanimously agreed to add the specified language.
7. Amendment to Rule IV, Section 3-C – Pre-Authorized Open Announcements (*CSC Rules Page 14*)
This item was withdrawn.
8. Amendment to Rule IV, Section 10-A(1a) – Composition of Examination (*CSC Rules Page 15*)
Commission unanimously agreed to add the specified language.
9. Amendment to Rule IV, Section 10-A(1b) – Composition of Examination (*CSC Rules Page 15*)
Commission unanimously agreed to add the specified language.
10. Amendment to Rule IV, Section 10-B – Placement on Eligible List (*CSC Rules Page 15*)
Commission unanimously agreed to retain this section as-is and revisit this topic at a later date.
11. Amendment to Rule IV, Section 13-A(5) – Written Examination (*CSC Rules Page 18*)
This item was withdrawn.
12. Amendment to Rule V, Section 2-G and 9-B – Temporary Appointment (*CSC Rules Pages 21 and 23*)
Commission unanimously agreed to add the specified language.
13. Amendment to Rule VI, Section 7 – Repeal of Certification (*CSC Rules Page 22*)
This proposed amendment will be reexamined after the review of the Commission’s investigative parameters in April.
14. Amendment to Rule VII, Section 2 – Reporting Periods (*CSC Rules Page 27*)
Commission unanimously agreed to add the specified language.
15. Amendment to Rule VIII, Section 2 – Type of Examination (*CSC Rules Page 29*)
This item was withdrawn.
16. Amendment to Rule VIII, Section 3 - Certification from Other Eligible List (*CSC Rules Page 29*)
This item was withdrawn.
17. Amendment to Rule X, Section 3 – Ordered Leaves of Absence – With Pay (*CSC Rules Page 33*)
This item was withdrawn.

