



## CITY OF GLENDALE STUDENT AMBASSADOR PROGRAM

### WHAT IS IT?

The City of Glendale Student Ambassador Program is a volunteer program through the City Clerk's Office. It gives students the opportunity to be trained on the agendas and proceedings of City Council Meetings, and to act as representatives, welcoming new attendees, explaining the agendas, and answering any other questions pertaining to the Council Meetings. The Ambassadors will help the City Clerk's Office reach out to, and inform, the community about meeting protocol and decorum, and will act as liaisons between City Hall and our community.

### WHAT ARE THE BENEFITS FOR THE STUDENTS?

- Training to learn about City Hall, City Council, and agendas
- Assist in outreach efforts to the community for the City Clerk's Office
- Increase civic partnership and awareness
- Volunteer hours toward their graduation requirements
- Recognition by the City Clerk

### HOW DOES IT WORK?

High School Students are asked to complete and sign a recommendation/consent sheet with their teacher. The student will attend two training sessions to learn about City Hall, City Council, and weekly meetings. After the training sessions, students are required to attend the City Council Meetings every Tuesday evening, 5:30-7:30 pm, at City Hall in the Council Chambers, located at 613 East Broadway, 2<sup>nd</sup> Floor, Glendale, CA 91206. ***Students must confirm their availability prior to volunteering.***

### WHY WE NEED YOUR HELP

The City Clerk's Office hopes to inform and educate those who attend our City Council Meetings, and to train high school volunteers and get them involved with these efforts. This is a great opportunity to learn something about your city and get involved, so urge your friends to apply as well!

### INTERESTED IN BECOMING PART OF THE TEAM?

Please contact the City Clerk's Office, at (818) 548-4000 or at [www.ci.glendale.ca.us/city-clerk](http://www.ci.glendale.ca.us/city-clerk).

**\*The appropriate dress code is professional, reserved attire: gentlemen must wear white or light blue dress shirts with a dark solid tie, dark suit jacket and pants, and black dress shoes. Ladies must wear dark colored suit pants/skirts with a dressy professional blouse, or dress (hem below the knee) and professional flats or heels.\***